

Washington Resource Conservation & Development Council

Board Meeting Minutes

March 27, 2019 | 9:30-11:00 a.m.

Attendees: Frank Hendrix, North Yakima Conservation District; Tom Coleman, Rabbitbrush Ranch, Ken Tolonen, WSU Master Gardeners; Reese Lolley, The Nature Conservancy; Anna Lael, Kittitas Conservation District (by phone)

Staff: Ryan Anderson, Brian Miller, Deysi Gonzalez, TJ Mattingly, Tessa Vermeul

1. Introductions

Frank called the meeting to order and introductions were made.

2. Agenda

The agenda was reviewed by the board. Frank asked for any changes on agenda or additions. Ryan requested an addition, the ALEA grant proposal. **Frank made a motion to approve the agenda as presented with the new addition. Tom seconded the motion. The agenda was approved.**

3. Minutes

The minutes from the February 27, 2019 meeting were reviewed. **Reese made a motion to approve the minutes and Tom seconded the motion. The minutes were approved.**

4. Budget Reports

The WA RC&D financial reports YTD as of March 26, 2019 were presented to the Board. Frank asked about the increase in postage expenses and Ryan answered due to Chumstick mailing. Tom ask about the Electric Shocker that was purchased with YTAHP funding and to whom it belongs. Brian explained the purpose of buying the equipment and that it belongs to RCD. **Ken made a motion to adopt the YTD balance sheet and the Profit and Loss Statement as of March 26. Tom seconded the motion; motion carried.**

5. Election of Officers

- President- Reese nominated Frank to remain in his position as President. Tom seconded motion. Motion passed with the approval of all present
- Vice President- Frank nominated Reese to remain in his position as Vice-President and Ken seconded the motion. Motion passed
- Secretary/Treasure – Reese nominated Tom to remain in his position. Ken seconded the motion. Motion passed.

Reese requested to have more executive committee meetings more often due to strategic planning. **Ken made motion to retain current board positions. Anna seconded the motion. Motion passed**

6. Policy Updates

- Ryan presented the proposed updates/changes on the personnel policy by removing Columbus Day and replacing with the day after Thanksgiving. Also, the Paid Family & Leave statement per the law was added. Tom ask if RCD paid the Sick Leave, Ryan answered yes. **Reese moved to approve the updates and additions. Ken seconded the motion.**

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7. New Board Member

Terry Lawhead was introduced by Reese and provided a brief description of Terry. Reese mentioned that bringing Terry is a strategic plan component and bringing a new prospective in the economic development. ***Reese made motion to approve Terry Lawhead as board member. Ken seconded the motion. Motion passed***

8. ALEA Grant Proposal

Ryan also stated a submission of a small grant for WDFW to purchase materials, fuel and land owners availability. WDFW will perform the work. Frank mentioned that needed more information about the workplan. Tom recommended to engage more and have land owners designated as an entity. Reese commented that we could collaborate on the workplan once its approved.

Follow ups:

1. Submit Quarterly reports to board for each program/project
2. Update website on the minutes and board/other meetings

The meeting was adjourned at 11:00 a.m.