

Washington Resource Conservation & Development Council

Board Meeting Minutes

September 11, 2018 | 9:30-11:30 a.m.

Attendees: Ken Tolonen, Master Gardeners; Tom Coleman, Rabbitbrush Ranch; Reese Lolley, The Nature Conservancy; Mike Tobin, North Yakima Conservation District

Staff: Ryan Anderson, Brian Miller, Heather Hadsel, TJ Mattingly, Tessa Vermeul

1. Introductions

Reese led the meeting in Frank's absence. He called the meeting to order and introductions were made.

2. Agenda

Three agreements were added to the agenda for board approval. **Mike made a motion to approve the agenda as amended. Tom seconded the motion. The agenda was approved.**

3. Minutes

The minutes from the June 12, 2018 meeting were reviewed. A correction was made from "Lincoln" to "Link" Transportation System.

4. Budget Reports

The WA RC&D financial reports for 2018 through August were presented to the Board. There was a question regarding the negative number in accounts receivable.* **Mike made a motion to adopt the balance sheet and the Profit and Loss Statement with additional clarification regarding the status of accounts receivable. Ken seconded the motion; motion carried.**

5. 2017 Audit Report and Findings

Abby Sanders, the accountant hired by the board to perform the annual audit this year, presented her report to the board. There has not been much change year to year. Grant funding has begun to diversify, lessening risk. Next year the master agreement with the US Forest Service may be selected for the audit instead of the Yakima Tributary Access & Habitat Program. **Mike made a motion to approve the 2017 audit and Ken seconded the motion; motion carried.**

6. Oregon Rx Fire Council Fiscal Sponsorship

The Oregon Prescribed Fire Council submitted an application for fiscal sponsorship through the RC&D. The RC&D currently has \$10k for them through the cooperative agreement with the US Fish and Wildlife. The indirect rate would be 20%, but only 10% will be reserved from the current \$10k. **Mike made a motion to approve the fiscal sponsorship for the Oregon Rx Fire Council, and Tom seconded; motion carried.**

7. Program Updates

- Brian provided an update on the YTAHP program and said that Bonneville Power Administration deleted a couple programs, which reduce the budget to \$801,476

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- Tessa submitted a grant application for the Manastash Taneum Resilient Landscapes. She also applied for a grant for the Tapash Resiliency Project.

8. Agreement Approvals

This item was added to the agenda.

8a. DNR agreement for a Collaborative Infrastructure Pilot to support Tapash

\$25k for some of Tessa's time, facilitation, social media and mapping. 15% indirect

Mike made a motion to approve signature of this agreement; Tom seconded the motion.

8b. DNR agreement to support the Chumstick Stewardship Coalition

Ryan will attend the Chumstick Steering Committee on the 27th to discuss employee evaluations, calibrate deliverables and review rules regarding agreement applications and approvals. 10% indirect rate. The board will discuss renegotiation of indirect rate in the future.

Mike made a motion to approve signature of this agreement; Tom seconded

8c. DNR agreement to support fall TREX for Washington Prescribed Fire Council.

Mike made a motion to approve signature of this agreement; Tom seconded

The meeting was adjourned at 11:40 a.m.

*Following the meeting, Heather followed up with the board to confirm that the negative balance in Accounts Receivable was due to an error during the audit and has since been corrected.