BAILEY CPA, LLC Abby Bailey, CPA, CFE

132 N. 1st Ave. Yakima, WA 98902 abby@baileycpallc.com 509.833.1179

Washington Resource Conservation & Development

Council

Financial Statements and Independent Auditor's Reports December 31, 2019



Washington Resource Conservation & Development Council Table of Contents

Independent Auditor's Report Financial Statements	
Statement of Financial Position	3
Statement of Activities and Changes in Net Assets	4
Statement of Functional Expenses	
Statement of Cash Flows	6
Notes to the Financial Statements	7
Schedule of Expenditures of Federal Awards	9
Notes to Schedule of Expenditures of Federal Awards	
Independent Auditor's Report on Internal Control Over	
Financial Reporting and on Compliance and Other Matters	
Based on an Audit of Financial Statements Performed in	
Accordance with Government Auditing Standards	
Independent Auditor's Report on Compliance for Each Major	
Federal Program; Report on Internal Control Over Compliance;	
and Report on Schedule of Expenditures of Federal Awards	
Required by Uniform Guidance	
Schedule of Findings and Questioned Costs	

INDEPENDENT AUDITOR'S REPORT

Council Officers Washington Resource Conservation & Development Council Yakima, Washington

Report on the Financial Statements

I have audited the accompanying financial statements of Washington Resource Conservation & Development Council (a nonprofit organization), which comprise the statement of financial position as of December 31, 2019, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Washington Resource Conservation & Development Council as of December 31, 2019, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

My audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued my report dated December 22, 2020 on my consideration of Washington Resource Conservation & Development Council's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Washington Resource Conservation & Development Council's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Washington Resource Conservation & Development Council's internal control over financial reporting and compliance.

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December 22, 2020

Statement of Financial Position

December 31, 2019

Assets

Current Assets	
Cash and cash equivalents	\$ 152,940
Grants receivable	278,789
Total Current Assets	 431,729
Capital Assets	
Furniture and fixtures	35,546
Accumulated depreciation	(10,695)
Total Capital Assets	24,851
	\$ 456,580
Liabilities and Net Assets	
Current Liabilities	
Accounts payable	\$ 175,101
Accrued payroll and related taxes	50,197
Total Current Liabilities	 225,298
Net Assets	
Without donor restrictions	\$ 155,798
With donor restrictions	75,484
Total Net Assets	 231,282
Total Liabilities and Net Assets	\$ 456,580

Statement of Activities and Changes in Net Assets

Year Ended December 31, 2019

	 hout Donor estrictions	 th Donor strictions	Total
Revenue, Gains and Support			
Federal grants and contracts	\$ 1,266,604	\$ 75,484	\$ 1,342,088
State grants and contracts	750,243	-	750,243
Dues	5,880	-	5,880
Interest income	806	-	806
Total Revenue, Gains and Support	 2,023,533	75,484	2,099,017
Expenses			
Program	1,931,479	-	1,931,479
General and Administrative	123,946	-	123,946
Fundraising	741	-	741
Total Expenses	2,056,166	-	2,056,166
Change in Net Assets	(32,633)	75,484	42,851
Net Assets, Beginning of Year	188,431	-	188,431
Net Assets, End of Year	\$ 155,798	\$ 75,484	\$ 231,282

Statement of Functional Expenses

Year Ended December 31, 2019

	Program Services	neral and ninistrative	Fund	draising	Total
Expenses					
Contracted services	\$ 1,498,599	\$ -	\$	-	\$ 1,498,599
Depreciation	2,048	-		-	2,048
Dues and subscriptions	5,626	4,040		-	9,666
Fringe benefits	-	5,200		-	5,200
Insurance	-	1,498		-	1,498
Miscellaneous	1,298	263		-	1,561
Office expense	3,937	530		-	4,467
Payroll taxes	32,779	2,952		78	35,809
Professional fees	2,590	6,741		-	9,331
Rent	2,808	21,003		-	23,811
Salaries and wages	334,553	75,168		663	410,384
Supplies	7,090	1,184		-	8,274
Telephone and internet services	1,777	3,568		-	5,345
Travel and training	38,374	1,799		-	40,173
Total Expenses	\$ 1,931,479	\$ 123,946	\$	741	\$ 2,056,166

Statement of Cash Flows

Year Ended December 31, 2019

Increase (Decrease) in Cash and Cash Equivalents: Cash Flows from Operating Activities:	
Cash received from public support and revenue	\$ 2,264,615
Cash paid to suppliers and employees	 (2,197,563)
Net cash used by operating activities	67,052
Cash Flows from Investing Activities:	
Purchase of equipment	 (26,415)
Net cash used by investing activities	(26,415)
Net Increase in Cash and Cash Equivalents	40,637
Cash and Cash Equivalents, Beginning of Year	112,303
Cash and Cash Equivalents, End of year	\$ 152,940
Reconciliation of Change in Net Assets to Net Cash Provided by Operating Activities:	
Change in net assets	\$ 42,851
Adjustments to reconcile change in net assets to net cash	
used by operating activities:	
Depreciation	2,048
Decrease (increase) in operating assets:	
Grants receivable	165,598
Increase (decrease) in operating liabilities:	
Accounts payable	(149,815)
Payroll and related liabilities	6,370
Total adjustments	 24,201
Net cash provided by operating activities	\$ 67,052

Notes to the Financial Statements

Year Ended December 31, 2019

Note 1 — Organization

Washington Resource Conservation & Development Council (WRC&D) is a nonprofit organization incorporated in the state of Washington that provides leadership on issues of regional significance by facilitating the planning, coordination, and implementation of initiatives which promote a sustainable rural lifestyle for current and future generations.

The Organization is a nonprofit organization as described in Section 501(c)(3) of the Internal Revenue Code and is exempt from federal income taxes. WRC&D has also been classified as an entity that is not a private foundation within the meaning of Section 509(a) and qualifies for deductible contributions.

Note 2 – Summary of Significant Accounting Policies

Method of accounting – The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles in the United States of America. Revenues are recognized when earned and expenses are recognized when incurred.

Functional Expenses – Expenses directly attributable to a specific functional activity are reported as expenses of those functional activities. Expenses benefitting multiple programs are allocated based on the resources utilized by the individual programs.

Net Assets – Net assets of the Organization are classified based on the presence or absence of donor-imposed restrictions. Net assets are comprised of two groups as follows:

<u>Net Assets Without Donor Restrictions</u> – Amounts that are not subject to usage restrictions based on donorimposed requirements. This class also includes assets previously restricted where restrictions have expired or been met

<u>Net Assets With Donor Restrictions</u> – Assets subject to usage limitations based on donor-imposed or grantor restrictions. These restrictions may be temporary or may be based on a particular use. Restrictions may be met by the passage of time or by actions of the Organization. Certain restrictions may need to be maintained in perpetuity.

Earnings related to restricted net assets will be included in net assets without donor-restrictions unless otherwise required to be included in donor-restricted net assets by the donor or by applicable state law. All net assets with donor restrictions at December 31, 2019 consisted of federal funds received for specific projects that were unspent at year-end.

Property and equipment – It is the Organization's policy to capitalize property and equipment over \$500. Purchased property and equipment is capitalized and depreciated on a straight-line basis over estimated useful lives of 5 to 10 years. Major expenditures for property and those which substantially increase useful lives over certain thresholds are capitalized. Routine maintenance is expensed as incurred. Depreciation expense was \$2,048 for the year ended December 31, 2019.

Notes to the Financial Statements

Year Ended December 31, 2019

Note 2 – Summary of Significant Accounting Policies (continued)

Grants and contracts – All grants and contracts are considered available for utilization in the general programs of WRC&D unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor are reported as restricted support and increase net assets with donor restrictions. Support received with restrictions that are met in the same reporting period are reported as unrestricted support and increase net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities and changes as net assets released from restrictions.

WRC&D also utilizes volunteer and donated services in many of its activities, the value of which is not reflected in the financial statements.

Estimates – The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Subsequent events – Subsequent events were evaluated through December 22, 2020, which is the date the financial statements were available to be issued.

Note 3 – Liquidity

At December 31, 2019, the Organization has \$152,940 of cash and equivalents available, \$75,484 of which is subject to donor or other contractual restrictions.

Note 4 – Commitments and Contingencies:

Grant and contract expenditures are subject to the approval of various granting and contracting agencies. To be eligible for reimbursement of expenditures made under federal, state, and locally funded programs, WRC&D must comply with regulations established by the granting or contracting agency. Agency determination of a failure to comply with such regulations may result in disallowed costs and a liability for reimbursements received.

Note 5 — Concentrations of Risk:

WRC&D maintains cash balances on deposit in banks which are insured by the Federal Deposit Insurance Corporation up to \$250,000. As of December 31, 2019, WRC&D had no cash in banks which exceeded the insured amount.

Note 6 — Subsequent Events:

In December 2019, an outbreak of a novel strain of coronavirus (COVID-19) originated in Wuhan, China and has since spread to other countries, including the U.S. On March 11, 2020, the World Health Organization characterized COVID-19 as a pandemic. In addition, as of March 16, 2020, the Governor of Washington State ordered the closure of the physical location of every "non-essential" business for what may be an extended period of time. There has been no immediate impact to our operations beyond the closure of our physical location to the public, and the majority of employees working remotely. Future potential impacts may include continued disruptions or restrictions on our employees' ability to work and disruption to the progress of the initiatives we support. The future effects of these issues are unknown.

Schedule of Expenditures of Federal Awards

Year Ended December 31, 2019

U.S. Department of Agriculture

<i>Passed through the Watershed Center:</i> Cooperative Forestry Assistance Cooperative Forestry Assistance	10.664 10.664	329-2018-115 329-2019-124	\$	21,260 10,000
Passed through The Nature Conservancy: Cooperative Forestry Assistance Total CFDA 10.664 Total U.S. Department of Agriculture	10.664	WRCD_WDF_2018 & 2019		19,852 51,112 51,112
U.S. Department of Interior				
Fish and Wildlife Service National Fire Plan - Wildland Urban Interface	15.654	F18AC00591		8,466
Community Fire Assistance Total U.S. Department of Interior	15.228	L15AC00193		398,525 406,991
U.S. Department of Energy				
<i>Passed through Bonneville Power Administration:</i> Yakima Tributary Access and Habitat Program <i>Total U.S. Department of Energy</i>	81.xxx	75738		808,501 808,501
TOTAL FEDERAL AWARDS EXPENDED			\$ 1	L,266,604

Notes to the Schedule of Expenditures of Federal Awards

Year Ended December 31, 2019

Note 1 – Basis of Presentation

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of Washington Resource Conservation & Development Council under programs of the federal government for the year ended December 31, 2019. The information in this Schedule is presented in accordance with requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements of Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Washington Resource Conservation & Development Council, it is not intended to and does not present the financial position, changes in net assets, or cash flows of Washington Resource Conservation & Development Council.

Note 2 – Significant Accounting Policies

Expenditures reported in the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Note 3 – Expenditures

This column reports grant expenditures incurred.

Note 4 – Indirect Cost Rate

The Organization has elected to use the 10% de-minimis indirect cost rate.

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors Washington Resource Conservation & Development Council Yakima, Washington

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Washington Resource Conservation & Development Council (a nonprofit organization), which comprise the statement of financial position as of December 31, 2019, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued my report thereon dated December 22, 2020.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered Washington Resource Conservation & Development Council's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Washington Resource Conservation & Development Council's internal control. Accordingly, I do not express an opinion on the effectiveness of Washington Resource Conservation & Development Council's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Washington Resource Conservation & Development Council's financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Bailey CPA, LC

December 22, 2020

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY UNIFORM GUIDANCE

Board of Directors Washington Resource Conservation & Development Council Yakima, Washington

Report on Compliance for Each Major Federal Program

I have audited the financial statements of Washington Resource Conservation & Development Council's (a nonprofit organization) compliance with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on the Washington Resource Conservation & Development Council's major federal program for the year ended December 31, 2019. Washington Resource Conservation & Development Council's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

My responsibility is to express an opinion on compliance for the Washington Resource Conservation & Development Council's major federal programs based on my audit of the types of compliance requirements referred to above. I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Those standards and the Uniform Guidance require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Washington Resource Conservation & Development Council's compliance with those requirements and performing such other procedures as I considered necessary in the circumstances.

I believe that my audit provides a reasonable basis for my opinion on compliance for the major federal program. However, my audit does not provide a legal determination of Washington Resource Conservation & Development Council's compliance.

Opinion on The Major Federal Program

In my opinion, Washington Resource Conservation & Development Council complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2019.

BAILEY CPA, LLC | ABBY BAILEY, CPA, CFE 132 N. 1st Ave. Yakima, WA 98902 | abby@baileycpallc.com | 509.833.1179

Report on Internal Control Over Compliance

Management of Washington Resource Conservation & Development Council is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing my audit of compliance, I considered Washington Resource Conservation & Development Council's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, I do not express an opinion on the effectiveness of Washington Resource Conservation & Development Council 's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance over compliance vertice, yet important enough to merit attention by those charged with governance.

My consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. I did not identify any deficiencies in internal control over compliance that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of my testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

I have audited the financial statements of Washington Resource Conservation & Development Council as of and for the year ended December 31, 2018, and have issued my report thereon dated December 22, 2020, which contained an unmodified opinion on those financial statements. My audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

Bailey CPA, LLC

December 22, 2020

Schedule of Findings and Questioned Costs

December 31, 2019

Summary of Auditor's Results

Financial Statements

	on whether the financial statements were prepared nerally accepted accounting principles	Unmodified
Internal control deficie Of the financial statem Material weaknesses Significant deficiencies		No None reported
Noncompliance mater	ial to the financial statements noted	No
Material weaknesses: Significant deficiencie	encies over major programs disclosed by the audit: :: pliance for major programs	No None reported Unmodified
5.		
Audit findings that are	required to be reported in accordance with 2 CFR 200.516(a)	None
Audit findings that are <i>Major Programs</i>	required to be reported in accordance with 2 CFR 200.516(a)	None
J	required to be reported in accordance with 2 CFR 200.516(a) Name of Federal Program	None
Major Programs		None
Major Programs CFDA 81.xxx	Name of Federal Program	None \$750,000
Major Programs CFDA 81.xxx	Name of Federal Program Yakima Tributary Access and Habitat Program tinguish between Type A and Type B programs:	
Major Programs 	Name of Federal Program Yakima Tributary Access and Habitat Program tinguish between Type A and Type B programs: low-risk auditee he Financial Statements Reported in Accordance	\$750,000